



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** December 1, 2017

**TO:** Mayor and Commissioners

**FROM:** Krishan Manners, Village Manager

**RE:** Village Update

Mayor and Commissioners:

Following is an update of items underway this week in the Village.

- **Hurricane Irma Recovery:**

All mulched debris at the Village Hall site should be removed by this weekend. The 114<sup>th</sup> Street site is also underway. Meetings with the Consultant to work on FEMA reimbursement have begun and we are pulling together the required information.

- **Comprehensive Annual Financial Report (CAFR):**

We have been in close touch with Deborah White of the Joint Legislative Auditing Committee this week. GMS provided a new, updated timeline for completion of the 2016 CAFR as well as the 2017 CAFR. Ms. White has recommended we move to an AFR format for the 2016 audit, which should be more expedient.

- **FINANCE:**

Rebuilding of the 2016 financials in preparation for the Audit is underway. CITT Audit reports were delivered this week to the CITT office and we are awaiting response to see if additional information is needed.

- **CODE:**

Code Officer Caserta continues to work on the BS&A system for Code, making it considerably more logical and user friendly. She is creating reports to streamline the internal code process, as well as a daily report to remind the officers of next steps on each courtesy notice / violation. Once this process is complete, reporting and follow-up at all levels should be easier and more accurate.

Code Officer Pinero worked on preparations for the next Code Board meeting as well as issuing courtesy notices and admin citations and meeting with residents on violations.



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- **POLICE:**

### **Police Department's Statistics for the Period**

**Total Cases: 29**

#### Total Cases by Category

Alarms: 5

Assists to Police Agencies: 4

Sick/Injured Person: 2

Suspicious Person/Vehicle: 3

Information/Non-Criminal Investigation: 10

Loud Party/Music: 2

Repossession: 1

Criminal Mischief: 1 (Known Offender)

Burglary: 1

### **Significant Activity: 1**

A burglary occurred in the 800 block of NE 107<sup>th</sup> Street. Forced entry was made during a short window of time in which the homeowner was out. The house was ransacked; however, one piece of jewelry was taken. The Detective Bureau is actively investigating this crime.

- **PARKS & RECREATION:**

Planning for WinterFest on Saturday December 16<sup>th</sup> is continuing. We are preparing for Santa's annual visit and an activity filled day in the park!! Fun for the whole family, with bounce houses, arts and crafts, and a few silly contests.

- **PUBLIC WORKS:**

Public Works repaired Potholes in various locations throughout the Village, with a focus on 111<sup>th</sup> Street, Rec. Center and by 121<sup>st</sup> Street. Trimmed the hedges in medians, filled in craters created by fallen trees at Griffing Blvd, 117<sup>th</sup> Street, 118<sup>th</sup> Street, 119<sup>th</sup> Street and 120<sup>th</sup> Street. Repaired irrigation at the Rec. Center, repaired the Little Library in front of Village Hall. Routine maintenance village-wide.

- **ADMINISTRATION:**

Administration continues to work with the State and FEMA reviewing regulations/procedures to maximize reimbursement for storm debris removal. Worked on the CITT Audit and Reports. Began sending out invoices for Home Occupational Licenses. Preparation for next week's Commission Meeting.